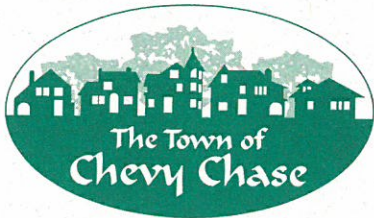


# **Exhibit F**



Patricia Burda, *Mayor*  
Kathy Strom, *Vice Mayor*  
Al Lang, *Secretary*  
David Lublin, *Treasurer*  
John Bickerman, *Community Liaison*

April 17, 2014

**VIA ELECTRONIC MAIL:mwschoenbaum@yahoo.com**

Miriam Schoenbaum  
Action Committee for Transit  
P.O. Box 7074  
Silver Spring, Maryland 20907-7074

Re: MPIA Records Inspection Request (Request related to Outside Consultants)

Dear Ms. Schoenbaum:

This letter is in response to your email of April, 1, 2014 requesting inspection of public records of the Town of Chevy Chase ("the Town"). As you may know, the Maryland Public Information Act authorizes the Town to charge a reasonable fee for making copies and a reasonable fee for researching its records. The fee for research varies, based on the compensation level of the staff member that would need to review and compile the different categories of records. The hourly fees of the employees that are anticipated to work on your request are as follows:

Todd Hoffman, Town Manager: \$75.00 per hour  
Joel Happy, Town Clerk: \$25 per hour  
Town Attorney: \$215 per hour

The Town charges \$0.50 cents per page for photocopying. It is anticipated that the research within our office will be at least five (5) hours, which does not include the fee for review by the Town's attorney. Accordingly, we would request that a deposit of \$700 be provided to the Town before research begins. Please note that your request will not be processed before the applicable deposit has been delivered. Based on the previous request made by your organization relating to the same general topic, we will not provide the first two (2) hours of research free of charge. The above description of charges are estimates, and the Town reserves the right to request additional deposits and to revise the cost based on actual time spent and actual copying costs, as it deems necessary.

Please contact me with any questions you may have.

Sincerely,

Todd Hoffman  
Town Manager

cc: Patricia Burda, Mayor