Exhibit E
April 6, 2014

Dear Mayor Burda, Councilmembers, and Mr. Hoffman,

This is a request under the Maryland Public Information Act on behalf of the Action Committee for Transit. We ask to inspect the following records:

All documents which have been written, received, sent, or used in any way (whether by the Town of Chevy Chase, the Town Council, and/or individual Town Council members) since Nov. 1, 2013 that relate to Xenophon Strategies, David A. Fuscus, Julie Chlopecki, or Mark Hazlin. This includes but is not limited to agreements, contracts, subcontracts, invoices or bills (paid or unpaid), correspondence, reports, and minutes of all meetings (including list of attendees).

Please tell us how much this PIA request will cost. We expect to want copies of all of the records we are requesting.

Also please note that the Maryland Public Information Act Manual (12th Ed.) (October 2011) states on page 4-2, "Under SG §10-614(b)(2), if a record is found to be responsive to a request and is recognized to be open to inspection, it must be produced “immediately” after receipt of the written request. An additional reasonable period “not to exceed 30 days” is available only where the additional period of time is required to retrieve the records and assess their status under the PIA. A custodian should not wait the full 30 days to allow or deny access to a record if that amount of time is not needed to respond."

If you have questions about this request, please call Tina Slater, ACT Vice President for the Purple Line, at 301 585-5038.

Sincerely,

Ronit Aviva Dancis
Action Committee for Transit
PO Box 7074
Silver Spring, MD 20907-7074